



CARD KEY REQUEST FORM

PLEASE PRINT CLEARLY AND SUBMIT THIS FORM TO SECURITY AT THE GRAND AVENUE SECURITY/RECEPTION DESK

STUDENT NAME _____

PARENT NAME _____

CELL PHONE: _____

HOME PHONE: _____

PARENT 1- FIRST NAME	LAST NAME	KEY CARD #	SIGNATURE
PARENT 2- FIRST NAME	LAST NAME	KEY CARD #	
OTHER	LAST NAME	KEY CARD #	
STUDENT-FIRST NAME	LAST NAME	KEY CARD #	
STUDENT- FIRST NAME	LAST NAME	KEY CARD #	
STUDENT- FIRST NAME	LAST NAME	KEY CARD #	

Please be advised: CSPA families are allowed a maximum of two card keys for parents and one card key per student. Issued card keys are only good during regular Building Hours. Card keys should be worn at all times on campus to help security easily identify community school members. There is a replacement fee of \$25.00 for lost/damaged card keys. Additional card keys may be purchased for \$25.00 each.

OFFICER NAME: _____

DATE: _____